

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET

E-Mail: BrownCountyCountyBoard@co.brown.wi.us

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221



"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

**THE WEEK OF
June 1 - 5, 2015**

MONDAY, JUNE 1, 2015

(No Meetings)

TUESDAY, JUNE 2, 2015

(No Meetings)

WEDNESDAY, JUNE 3, 2015

*11:00 am Public Safety Committee

Brown County Sheriff's Office
2684 Development Drive

*6:30 pm Planning Commission Board of Directors

GB Metro Transportation Center
901 University Avenue

THURSDAY, JUNE 4, 2015

*5:30 pm Education & Recreation Committee – *NOTE LOCATION*

NEW Zoo
4418 Reforestation Road

FRIDAY, JUNE 5, 2015

(No Meetings)

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PUBLIC SAFETY COMMITTEE

Patrick Buckley, Chair
Pat La Violette, Vice Chair
Bill Clancy, Andy Nicholson, Guy Zima

PUBLIC SAFETY COMMITTEE

Wednesday, June 3, 2015

11:00 a.m.

**Brown County Sheriff's Office
2684 Development Drive, Green Bay**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE
ACTION ON ANY ITEM LISTED ON THE AGENDA**

- I. Call meeting to order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of May 6, 2015 meetings (regular and special).

Comments from the Public.

1. Review minutes of:
 - a. Local Emergency Planning Committee – LEPC (March 10, 2015).
 - b. Public Safety Communications Advisory Board (July 31, 2013).

Communications

2. Communication from Supervisor Nicholson re: Requesting that Brown County Corporation Counsel draft a resolution to the State of Wisconsin in support of drug testing individuals who receive public assistance. *Referred from May County Board.*
3. Communication from Supervisor Buckley re: To have administration work with Door and Oconto County to negotiate a contract with a county that currently has medical forensic pathologists that have the ability to bring on Brown County and its partners. *Referred from May County Board.*
4. Communication from Vice Chair Lund re: Open Session: Discussion and possible action regarding consideration of personnel issues and investigation of problems which have arisen in the Medical Examiner's Department. *Referred from May County Board.*

Public Safety Communications

5. Budget Status Financial Report for March & April, 2015 (unaudited).
6. Budget Adjustment Request (15-36): Any increase in expenses with an offsetting increase in revenue.
7. Director's Report.

Emergency Management

8. Budget Status Financial Report for April, 2015 (unaudited).

Medical Examiner

9. 2015 Medical Examiner Activity Spreadsheet.
10. Budget Status Financial Report for April, 2015.
11. Discussion and possible action pertaining to setting of rates for 2016.

Clerk of Courts

12. Budget Status Financial Report for April, 2015.
13. Standing Item per motion at April meeting– Request for representation from the Clerk of Courts and Courts to attend each meeting through the end of 2015 to provide monthly updates including various reports as requested by this Committee. *Motion at May meeting: To refer to the Clerk of Courts office to meet with Corporation Counsel and come back with a recommendation as to at what point GAL bills should be converted to a civil judgment.*
14. Clerk of Court's Report.

Circuit Courts, Commissioners, Probate

15. Budget Status Financial Report for April, 2015.

Sheriff

16. Budget Status Financial Report for April, 2015.
17. Budget Adjustment Request (15-31): Any increase in expenses with an offsetting increase in revenue.
18. Budget Adjustment Request (15-32): Any increase in expenses with an offsetting increase in revenue.
19. Budget Adjustment Request (15-33): Any increase in expenses with an offsetting increase in revenue.
20. Budget Adjustment Request (15-39): Any increase in expenses with an offsetting increase in revenue.
21. Sheriff's Report.
22. Open Session: Discussion, information gathering and possible action regarding the options available to Brown County for Medical Examiner Services.
 - a. Closed Session: Notice is hereby given that the governmental body will adjourn into a closed session during the meeting for discussion as to contract strategies for the negotiation and bargaining as it relates to Medical Examiner Services pursuant to Wisconsin Statutes Section §19.85(1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
 - b. Reconvene in Open Session: Discussion and possible action as to options available to Brown County for Medical Examiner Services, and possibly contract negotiations and bargaining determinations.

District Attorney – No agenda items.

Other

23. Audit of bills.
24. Such other matters as authorized by law.
25. Adjourn.

Patrick Buckley, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

AGENDA
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, June 3, 2015
Green Bay Metro Transportation Center
901 University Avenue, Commission Room
Green Bay, WI 54302
6:30 p.m.

ROLL CALL:

Paul Blindauer	_____	Matthew Harris	_____	Debbie Schumacher	_____
James Botz	_____	Frederick Heitl	_____	Ray Tauscher	_____
Brian Brock	_____	Phil Hilgenberg	_____	Lanny Tibaldo	_____
William Clancy	_____	Kathleen Janssen	_____	Jason Ward	_____
Norbert Dantine, Jr.	_____	Dotty Juengst	Exc	Dave Wiese	_____
Bernie Erickson	_____	Patty Kiewiz	_____	Reed Woodward	_____
Steve Gander	_____	Michael Malcheski	_____	City of Green Bay (Vacant)	_____
Adam Gauthier	_____	Ken Pabich	_____	City of Green Bay (Vacant)	_____
Steve Grenier	_____	Dan Robinson	_____		
Mark Handeland	_____	Terry Schaeuble	_____		

1. Approval of the minutes of the May 6, 2015 regular meeting of the Brown County Planning Commission Board of Directors.
2. Receive and place on file minutes of the March 30, 2015 meeting of the BCPC Transportation Subcommittee.
3. Receive and place on file draft minutes of the May 4, 2015 meeting of the 2045 Long-Range Transportation Plan Advisory Committee.
4. Receive and place on file the draft minutes of the May 18, 2015 meeting of the BCPC Transportation Subcommittee.
5. **Public Hearing:** Regarding progress of the Northeastern Region Community Development Block Grant (CDBG) – Housing program.
6. **Public Hearing:** Mid-Year Update - Major Amendment #3 to the 2015-2019 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area.
7. Discussion and action on the Mid-Year Update – Major Amendment #3 to the 2015-2019 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area.
8. Directors Report.
9. Brown County Planning Commission staff updates on work activities during the month of May 2015.
10. Other matters.
11. Adjourn.

NOTICE IS HEREBY GIVEN THAT ACTION BY THE COMMISSION MAY BE TAKEN ON ANY OF THE ITEMS WHICH ARE DESCRIBED OR LISTED ON THIS AGENDA.

PLEASE TAKE FURTHER NOTICE, MEMBERS OF THE PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE OF THE BROWN COUNTY BOARD OF SUPERVISORS MAY BE PRESENT IN SUFFICIENT NUMBERS AT THE ABOVE MEETING TO CONSTITUTE A MEETING OF THEIR COMMITTEE. THE COMMITTEE WILL GATHER INFORMATION AND WILL NOT TAKE FORMAL ACTION AT THIS MEETING.

ANY PERSON WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATION SHOULD CONTACT THE BROWN COUNTY PLANNING COMMISSION OFFICE AT (920) 448-6480 AT LEAST TWO BUSINESS DAYS BEFORE THE MEETING SO ARRANGEMENTS CAN BE MADE.

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EDUCATION & RECREATION COMMITTEE

John Van Dyck, Chair
Corrie Campbell, Vice Chair
Tom Katers, Staush Gruszynski, Harold Kaye

EDUCATION & RECREATION COMMITTEE

Thursday, June 4, 2015

5:30 p.m.

NEW Zoo

4418 Reforestation Road

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEMS LISTED ON THE AGENDA**

****NOTE LOCATION****

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of May 7, 2015.

Comments from the Public

1. Review Minutes of:
 - a. Library Board (April 16, 2015).
 - b. Neville Public Museum Governing Board (May 11, 2015).

Communications

2. Communication from Supervisors Erickson and Lund: Create a ticket surcharge whenever possible to go into a maintenance fund for the arena complex to replenish the capital fund.
3. Communication from Supervisor Zima re: Place a plaque or monument at the fairgrounds to honor Dick Koltz.

Golf Course

4. Budget Status Financial Report for April, 2015.
5. Departmental Openings Summary for April, 2015.
6. Superintendent's Report.

Museum

7. Budget Status Financial Report for April, 2015.
8. Director's Report.

Library

9. Budget Status Financial Report for April, 2015.
10. 2014 Annual Report.
11. Director's Report.

NEW Zoo & Park Management

12. Parks Budget Status Financial Report for April, 2015.
13. Field Staff Reports/Attendance Reports.
14. Assistant Director's Report.
15. NEW Zoo Departmental Openings Summary for April, 2015.
16. Request for fee waiver from N.E.W. Zoological Society, Inc. for use of NEW Zoo for 16th Annual "Feast with the Beasts" on August 3, 2015.
17. Zoo Director's Report.

Resch Centre/Arena/Shopko Hall - No agenda items.**Other**

18. Audit of bills.
19. Such other matters as authorized by law.
20. Adjourn.

John Van Dyck, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.



JUNE 2015



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3 Public Safety 11:00 am	4 Ed & Rec 5:30 pm @ NEW Zoo	5	6
7	8 Executive Cmte 5:30 p.m.	9	10	11	12	13
14	15	16 Veterans Recognition Subcmte 5:00 pm	17 Board of Supervisors 7:00 pm	18	19	20
21  <i>Fathers Day</i>	22 Land Con 6:00 pm PD&T 6:15 pm @ Airport	23	24 Human Services 5:30 pm	25 Admin Cmte 5:30 pm	26	27
28	29	30				



JULY 2015

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Public Safety 11:00 pm Ed & Rec 5:30 pm @ Golf Course	2	3 <i>County Board Office Closed</i>	4 
5	6 Executive Cmte 6:00 pm	7	8	9	10	11
12	13	14 Employee Picnic 	15 Board of Supervisors 7:00 pm	16 CJCB 8:00 am	17	18
19	20	21 Veterans Recognition Subcmte 5:00 pm	22 Human Services 5:30 pm	23 Admin Cmte 5:30 pm	24	25
26	27 Land Con 6:00 pm PD&T 6:15 pm	29	29	30	31	

BROWN COUNTY COMMITTEE MINUTES

- NWTC Board of Trustees (April 15 & May 11, 2015)
- Neville Public Museum Governing Board (May 11, 2015)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

Northeast Wisconsin Technical College District

Board of Trustees Meeting
Minutes

April 15, 2015
12:47 p.m.

NWTC-Shawano Regional Center
111 Thomas Avenue, Shawano, WI 54166

The Board Chairperson called the April 15, 2015 NWTC Board of Trustees meeting to order and requested that roll call be taken at this time.

PRESENT: Laurie Davidson, Phyllis Habeck, Carla Hedike, Jeff Rickaby, Kim Schanock, Gerald Worrick, Ben Villarruel

EXCUSED: Ying LaCourt, David Mayer

Also Present: Jeff Rafn, Mary Jo Tilot, Chet Lamers, Sandy Ryczkowski, Karen Smits, John Grant, Kim Pigeon, Julie Ebben-Matzke, Jan Scoville, Lori Suddick, Vickie Lock, Anne Kamps, Mark Weber, Dean Stewart, Mark Franks, John Kopp, Randy Smith, Sally Martin, Elizabeth Paape, Pam Gerstner, Jeanne Jafolla

Open Forum, Introduction of Guests, and Acknowledgements

The Chairperson asked for the introduction of any guests present at this time and invited public comment. No one came forward at this time.

Action Items (Roll Call Vote)

Bills

Bills Covering the Period of March 1-30, 2015 \$1,917,645.23

Detailed copies of the current disbursements for fiscal year 2015 for the month of March were forwarded to the Board Treasurer for review and recommendation to the Board for payment. Additional listings of the bills were available in the District Office for review by any interested person.

Laurie Davidson moved that Board approval be given for the March 2015 bills as presented.

Motion seconded by Jeff Rickaby.

Motion carried, with all voting "Aye" on roll call.

Resolution Awarding the Sale of \$5,850,000 General Obligation Promissory Notes; Providing the Form of the Notes; and Levying a Tax in Connection Therewith

At its meeting on March 11, 2015 the Board authorized the borrowing of \$5,850,000 for FY 2015 capital budget needs (\$4,500,000 for moveable equipment; \$450,000 for acquisition of sites and \$900,000 for site improvement).

A draft resolution providing for the sale of General Obligation Promissory Notes in the amount of \$5,850,000, and specifying the amount of the tax heretofore levied, has been prepared by Bond Counsel and was attached as Board Exhibit 1. PMA Financial Network, Inc. solicited competitive bids for the issue and presented bid tabulation and the winning bid for the sale of the notes at the meeting on April 15, 2015.

Jeff Rickaby moved that the Board adopt the resolution authorizing the sale of \$5,850,000 General Obligation Promissory Notes; providing the form of the notes; and levying a tax in connection therewith.

Motion seconded by Phyllis Habeck.

Motion carried, with all voting "Aye" on roll call.

Board Chairman Worrick thanked staff on behalf of the entire Board on running and passing a very successful referendum. It was the consensus of the Board that staff and the public be sent a thank you letter for all their support to the College in the passing of the referendum.

Budget Modifications

Board Exhibit 2 was a copy of the fund statements of proposed fund and function modifications to the FY 2015 budget, prepared in accordance with Wisconsin State Statute 65.90(5) and the Uniform Financial Fund Accounting System Manual of the Wisconsin Technical College System Board.

Jeff Rickaby moved that the Board approve the proposed fund and function modifications contained in the fund statements and that such modifications be summarized and published per State Statute 65.90(5) as a Class I legal notice within ten days of Board approval and both exhibits be forwarded to the State Board.

Motion seconded by Carla Hedtke.

Motion carried, with all voting "Aye" on roll call.

Referendum Conceptual Review Resolution

Northeast Wisconsin Technical College (NWTC) is currently seeking referendum approval of \$66,500,000 for the purpose of paying the cost of capital expenditures for projects which are included in the NWTC Master Facilities Plan consisting of constructing new buildings and facilities; adding to, upgrading, remodeling, and improving existing buildings; acquiring furnishings, fixtures and equipment; and acquiring and improving property at, but not limited to, its Green Bay, Marinette and Sturgeon Bay campuses. State Statutes require that the NWTC District Board of Trustees obtain approval from the Wisconsin Technical College System (WTCS) Board for facilities projects. To obtain approval, the NWTC District Board of Trustees is required to submit two (2) resolutions. The first resolution was to proceed with conceptual review for which the College is seeking approval for the planning and development of the project. The second resolution (not included in the requested resolution at this time) requested approval for the construction of each project.

Staff requested that the NWTC District Board of Trustees authorize NWTC staff to submit conceptual review documents to the Wisconsin Technical College System (WTCS) Board at the May 2015 meeting. It is recommended that the Board approve the following resolutions.

Resolution approving the conceptual review:

"BE IT RESOLVED, that the Northeast Wisconsin Technical College (NWTC) Board of Trustees approves seeking conceptual approval of the successful April 07, 2015, \$66,500,000 referendum, projects located throughout the NWTC District and outlined in the NWTC Master Facilities Plan."

Resolution Requesting State Board approval of the project:

“BE IT RESOLVED, that the Northeast Wisconsin Technical College (NWTC) Board of Trustees requests conceptual approval by the Wisconsin Technical College System Board for the projects included in the successful April 07, 2015, \$66,500,000 referendum, located throughout the NWTC District and outlined in the current NWTC Master Facilities Plan.”

Jeff Rickaby moved that the Board approve the resolution seeking conceptual approval of the successful April 07, 2015, \$66,500,000 referendum, projects located throughout the NWTC District and outlined in the NWTC Master Facilities Plan, and the resolution requesting conceptual approval by the Wisconsin Technical College System Board for the projects included in the successful April 07, 2015, \$66,500,000 referendum, located throughout the NWTC District and outlined in the current NWTC Master Facilities Plan.”

Motion seconded by Phyllis Habeck.

Motion carried, with all voting “Aye” on roll call.

International Travel - May, 2015: Hertford Regional College, Hertfordshire, England

The College is expanding its partnership with Hertford Regional College to include the development of an exchange program that will mutually benefit our students, faculty, and the professionals in the field of criminal justice and/or public service. The goal of the program will be to provide integrated studies for students, faculty exchange opportunities, and to create a platform of training for professionals. Approval for this trip will allow the Vice-President of Learning and a faculty member from the Public Safety Department to focus on the detailed development of the partnership program. All expenses will be paid out of previously approved budgets.

Jeff Rickaby moved that Board approval be given for the international travel request for Lori Suddick and a Public Safety staff member from May 4-8, 2015 to Hertford Regional College in Hertfordshire, England.

Motion seconded by Phyllis Habeck

Motion carried, with all voting “Aye” on roll call.

Consent Agenda Items:

Minutes

The minutes of the March 11, 2015 Board meeting were sent to Board members prior to the April Board meeting. It was recommended that Board approval be given for the March 11, 2015 Board meeting minutes as presented.

Business Analyst Associate Degree Program

The Business Analyst program will prepare learners to work as a liaison among stakeholders in order to understand the structure, policies, and operations of an organization. Learners use techniques to gather and analyze business requirements, using best practices and relevant technologies. Graduates will be prepared to function as a liaison with IT and subject matter experts. Graduates will be able to support the needs of businesses in a wide variety of industries, including healthcare, manufacturing, insurance, and finance. Potential occupations include: Business Analyst, Functional Analyst, Business Systems Analyst, Enterprise Analyst and Project Coordinator. This program is expected to begin in fall 2015.

It was recommended that the Board approve the Business Analyst Associate Degree and authorize its submission to the WTCS State Board for approval.

Center for Business & Industry (Contracts for Service)

Under the provisions of State Statutes 38.14 (3) and State Administrative Code WTCS 8, the District Board may enter into contracts to provide instructional or non-instructional services to public institutions, local governmental bodies, private institutions, industries, and businesses. District Board policy E240 delegates the authority to initiate a contract to the President, with the proviso that the contract is subject to retroactive approval by the Board. A report of fiscal year 2015 contracts pending Board approval was attached as Board Exhibit 3.

This report includes not only the in-district contracts but also the out-of-district and the out-of-state contracts. State Board Contract for Service Policy requires that the District Board receive a report at least quarterly on contracts entered into for which less than full cost is being charged. We have elected to provide the Board with this report on a monthly basis. This report uses a state formula in which the state annually calculates a percentage for indirect expenses (31.75% for on-campus and 25.327% for off-campus) such as administration, facilities, utilities, information systems, registration, counselors, insurance, etc., associated with a contract to determine full costs. The hourly rate of \$167.00 per hour along with the ability to project price was recommended by the department and approved by the Board. The intent is to recover the direct and indirect costs of delivering the services. Copies of the contracts are available for review by any interested person.

It was recommended that the Board approve the contracts for services identified in Board Exhibit 3.

Jeff Rickaby moved that the consent agenda items be approved as follows: the minutes of the March 11, 2015 Board meeting; submission of the Business Analyst Associate Degree proposal to the WTCS State Board for approval; and, the contracts for services identified in Board Exhibit 3.

Motion seconded by Laurie Davidson.

Motion carried, with all voting "Aye" on voice vote.

Ben Villarruel left the meeting at this time (1:07 p.m.).

Reports

Shawano Regional Center Update

Jeanne Jafolla, Shawano Regional Center Coordinator, provided an update on Center activities.

FY 2016 Budget

The President, Lori Suddick, Vice-President of Learning, and Sandra Ryczkowski, Vice-President of Human Resources presented the FY 2016 Capital and Operational budgets to the Board at this time. Board Exhibit 4 included the FY 2016 fund balance, revenues and expenditures.

- The Board asked if there were any questions that the President had of the Board. There were no questions. Staff felt good about the proposed budget and what is contained in both the operational and capital budgets.
- Biggest issue remains to be enrollments. The budgeted enrollment for FY15 was 6,734 and was down slightly. However, that same number is contained in this budget.

- The Board suggested that staff develop three to four indicators for each of the priorities contained in the budget document and use those as presentation items to the Board.

Jeff Rickaby moved that the Board approve the FY 2016 operational and capital budgets for the purpose of conducting a Budget Public Hearing to be held on May 20, 2015 at 4:00 p.m. in the NWTC District Board Room.

Motion seconded by Laurie Davidson.

Motion carried, with Laurie Davidson, Phyllis Habeck, Carla Hedtke, Jeff Rickaby, Kim Schanock, and Gerald Worrick voting "Aye" on voice vote. Phyllis Habeck and Carla Hedtke voted "No" on voice vote.

President's Report

Referendum Activity –

- Staff will be going to the State Board on May 5-6 with the referendum concept review approval. Bid specifications will then have to be developed, let out, and analyzed and construction begins. Some groundbreaking will occur in spring of 2016. Some buildings should be open by fall of 2017, and the project should be completed in fall of 2018.
- The parking lot project was approved and should be done this summer. Marine Training Center parking will also be addressed this summer.
- The President reviewed the referendum projects with the Board.

Enrollment:

- Enrollments are currently down -3.3% over this time last year.

Legislative Issues (state & federal) –

- The idea of moving the functions of the WTCS State Office over to the Department of Administration is now under study, and will not happen during this biennial budget.
- The proposed tuition freeze is being deleted from the Governor's proposal by the Finance Committee.

Current Events –

- Two finalists have been identified for the VP for Business & Finance at the College. Interviews will be held within the next three weeks.
- The desire to limit the people who can take the licensure for BSN is ramping up again. Hospitals are hiring ADN's but are giving them 5 years to attain their BSN.
- President will be attending the AACC Conference this week.

Other Business & Adjournment

Review Next Month Agenda Items

The May 20, 2015 meeting will be held at the NWTC-Green Bay Campus with the following items scheduled:

1. Executive Session – Presidents' Performance Review
2. Capital & Operational Budget
3. Budget Hearing 4:00 p.m.

Other Business

The Board thanked all the staff who traveled to the meeting for the discussion and presentation on the capital and operational budget and indicated they were very appreciative of all the great and hard work that was put into the budget development. The staff do a great job for the Board and the communities that it serves.

Adjournment

Laurie Davidson moved that the April 15, 2015 Board meeting be adjourned (2:25 p.m.).

Motion seconded by Jeff Rickaby.

Motion carried, with all voting "Aye" on voice vote.


Phyllis J. Habeck, Board Secretary


Date

Northeast Wisconsin Technical College District

*Board of Trustees
Special Board Meeting & Executive Session
Minutes*

May 11, 2015
1:00 p.m.

***NWTC-Green Bay Campus
2740 West Mason Street, Green Bay, Wisconsin
District Office Room D0309
Held Via Conference Call Originating from Green Bay Campus***

The Chairperson called the May 11, 2015 NWTC Board meeting to order and requested that roll call be taken.

Present: Phyllis Habeck, Carla Hedtke, Ying LaCourt, Dave Mayer, Kim Schanock, Ben Villarruel

Excused: Laurie Davidson, Jeff Rickaby, Gerald Worrick

Also Present: Jeff Rafn, Mary Jo Tilot, Sandy Ryczkowski, Lori Suddick

In the absence of the Chair and Vice-Chair, Dave Mayer moved that the Board appoint Ben Villarruel Chair Pro Tem.

Motion seconded by Carla Hedtke.

Motion carried, with all voting "Aye" on voice vote.

Issuance of Final Notices of Non-Renewal

Dave Mayer moved that the Board approve the issuance of Final Notices of Non-Renewal to staff as discussed at the April 15, 2015 Executive Session Meeting.

Motion seconded by Phyllis Habeck.

Motion tabled.

Dave Mayer moved that the Board go into Executive Session in accordance with State Statute 19.85 (1) (c) (e) for the purpose of discussing the following item: 1) Issuance of Final Notices of Non-Renewal (1:05 p.m.).

Motion seconded by Ying LaCourt.

Motion carried, with all voting "Aye" on roll call.

Following discussion in Executive Session, Dave Mayer moved that the Board return to the regular order of business (1:08 p.m.).

Motion seconded by Carla Hedtke.

Motion carried, with all voting "Aye" on roll call.

Dave Mayer moved that the Board approve the issuance of Final Notices of Non-Renewal to staff as discussed at the April 15, 2015 Executive Session Meeting.

Motion seconded by Phyllis Habeck.

Motion carried, with all voting "Aye" on roll call.

Motion to Return to Regular Session

Dave Mayer moved that the Special May 11, 2015 Special Board meeting be adjourned at this time (1:10 p.m.).

Motion seconded by Carla Hedtke.

Motion carried, with all voting "Aye" on voice vote.



Phyllis Habeck, Board Secretary



Date



PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, May 11, 2015 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Kevin Kuehn, Bernie Erickson, Erik Hoyer, Tom Sieber, Sandy Juno and Diane Ford
ALSO PRESENT: Dennis Rosloniec, Louise Pfotenhauer, Kasha Huntowski, Kevin Cullen and Beth Lemke

CALL MEETING TO ORDER

1. Chairman Kuehn called the meeting to order at 4:30PM.
2. APPROVE/MODIFY AGNEDA

Motion made by Erik Hoyer and seconded by Tom Sieber to approve the agenda.
Vote taken.

MOTION APPROVED UNANIMOUSLY.

3. Dennis Rosloniec and Louise Pfotenhauer shared with the Board a presentation on Zenfolio-Neville Historic Images online photo sales. The site is now live and images can be purchased. <http://photos.nevillepublicmuseum.org/>

Supervisor Erickson recommended promoting of the website to local universities, Brown County school districts and scout troops. Museum staff will be creating business cards to assist in the promotion.

It was suggested to add Google Analytics to the site to better track how consumers use the site. This has been added and updates will be provided at future board meetings.

4. Museum Directors Report.
Museum Director Lemke shared an update May 7th Education and Recreation Committee meeting. The museum did not receive the JEM State Department of Tourism for exhibit marketing. Director Lemke shared the submission of a budget adjustment that will proceed to the June 4th Education and Recreation Committee meeting for

discussion.

Museum Director Lemke shared brochures on May 14th History Treasure Tour, May 17th Membership Swap Day and the Neville 100th Anniversary publication in cooperation with B2B publications.

Museum staff participated in a **LEAN Event** May 4th and 5th. Deputy Director Cullen presented the results of the staff event.

Process Importance - Business Need for Improvement

Increased efficiency and communication regarding the implementation of in-house exhibits

Process Problem

Lack of knowledge of multiple time lines related to communication with the ability to remain flexible in a constantly changing environment

Museum Director Lemke provided the board key messaging and fact sheet for the newest exhibit.

INTERNATIONAL SPY MUSEUM

SPIES, TRAITORS, SABOTEURS: FEAR AND FREEDOM IN AMERICA

Overview SPIES, TRAITORS, SABOTEURS: FEAR AND FREEDOM IN AMERICA is a Special Exhibit from the International Spy Museum.

The International Spy Museum is the only public museum in the United States solely dedicated to the tradecraft, history, and contemporary role of espionage.

The exhibit provides historic perspective on acts of terror that have taken place on American soil.

Audience Message:

In question form: How did past decisions or actions affect future choices?

In a statement: Spies allows you to experience turning points in time. As you view the exhibit you will discover the past as you reflect on the present, allowing you to make future decisions.

Spies allow generations to connect by experiencing shared and/or individual turning points in US History from 1814 to present day.

Exhibit Details

SPIES, TRAITORS, SABOTEURS reveals nine major events and periods in U.S. History when Americans were threatened by enemies within its borders: depicting how the government and public responded, illustrating the corresponding evolution of U.S. counterintelligence and homeland security efforts, and examining the challenge of securing the nation without compromising the civil liberties upon which it was founded. Events and periods include:

- ***The City of Washington Captured and the White House Burned – August, 24 1814***
During the War of 1812, the City of Washington was captured and the White House, Capitol, and other major public buildings were torched by British troops—aided by information provided by a few Americans.
- ***Manhattan Hit by Massive Explosions in New York Harbor – July 30, 1916***
German secret agents, aided by American collaborators, blew up a munitions depot in New York Harbor, showering Manhattan and the Statue of Liberty with shrapnel and debris. Acts of German sabotage on America's soil like this contributed to America's entry into World War I, and inspired the passage of the 1918 Espionage Act, still in effect today, and the growth of the Federal Bureau of Investigation.
- ***Anarchist Bombs Target American Leaders – June 2, 1919***
When the home of Attorney General A. Mitchell Palmer was bombed by an anarchist and plots for more bombings were revealed, both the public and the government clamored for tighter law enforcement and more restrictive legislation for immigrants, resulting in the roundups, deportations, and public outrage associated with the now infamous "Palmer Raids."
- ***30,000 Ku Klux Klan Members Parade Down Pennsylvania Avenue – August 8, 1925*** The nation's oldest hate group, Ku Klux Klan, has risen three times in the nation's history. Each time, the group changed, evolving from small vigilante groups inflicting terror on former slaves after the Civil War; to a politically powerful organization of four-million

- members in the 1920s expanding its targets to include immigrants, Jews, and Catholics; to the violent groups of the 1960s attacking African Americans and civil rights workers. Today, a diminished Klan is only one among many white supremacist groups.
- ***American Helps Japanese Pilot Terrorize Hawaiian Island After Pearl Harbor Attack – December 7, 1941*** A Japanese pilot returning from the Pearl Harbor attack, crash-landed on the Hawaiian Island of Niihau, and with the support of a Japanese American, took hostages and terrorized the community. This incident, little remembered today, perpetuated fears about Japanese Americans—fears that ultimately led to the unprecedented incarceration of thousands.
- ***Kremlin Launches one of the first Cold War Attacks against the U.S. – April 1945*** Near the end of WWII, the Kremlin harshly condemned American Communists for softening their commitment to a worldwide communist revolution. The Communist Party of the United States snapped to action, ousting its moderate leader and reestablishing itself as a highly militant and subversive organization—and fueling America's fears that American Communists would become Stalin's tool for the overthrow of the U.S. government.
- ***Radical Group Explodes Bomb in the U.S. Capitol – March 1, 1971*** Protests over the war in Vietnam War and civil rights turned violent during the "days of rage," and extremist groups, such as the Weather Underground and the Black Liberation Army, took action.
- ***Massive Bomb Destroys the Federal Building in Oklahoma City – April 19, 1995*** The Oklahoma City bombing, the deadliest act of terrorism on U.S. soil in the 20th century, awakened Americans to the threats posed by domestic extremists—especially the virulently anti-government right-wing groups.
- ***Beyond September 11th – Terrorism Today***
In the aftermath of September 11, 2001, initiatives by the U.S. government to root out terrorists elements in the country have irrevocably changed the lives of Americans.

2015 Governing Board Meeting Dates

Monday, June 8, 2015
Monday, July 13, 2015
Monday, August 10, 2015
Monday, September 14, 2015
Monday, October 12, 2015
Monday, November 9, 2015
Monday, December 14, 2015

5. Such other matters as authorized by law:
Next meeting of the Neville Public Museum Governing Board will be **Monday, June 8, 2015 at 4:30pm.**
6. Adjournment. Motion to adjourn made at 5:05PM by Tom Sieber and seconded by Bernie Erickson. Vote taken.
MOTION APPROVED UNANIMOUSLY